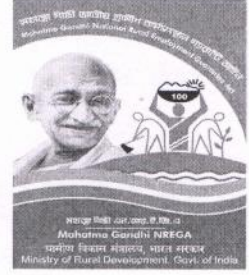




GOVT. OF WEST BENGAL
OFFICE OF THE D.P.C. (MGNREGA)
&
DISTRICT MAGISTRATE, ALIPURDUAR

(E-mail: mgnrega.apd@gmail.com)



Memo No. 551 / MGNREGA

Date: -20/09/2018

e-NIQ NO.:- 01/MGNREGA/2018-19

SHORT NOTICE INVITING e-QUOTATION FOR SUPPLY OF HORTICULTURAL SAPLINGS

District Programme Co-ordinator, MGNREGA, Alipurduar invites e-Quotation for the work as detailed in the following table. (Submission of quotation through online mode).

Name of the work	Quantity	Earnest Money (Rs.)	Price of Technical & Financial Bid Documents and other Annexure (Rs.)	Time of Completion	Specification
SUPPLY OF HORTICULTURAL SAPLINGS	Black Pepper- 154084 no's Large Cardamom- 2600 no's Coconut- 3550 no's	Minimum Rs. 60,000/- or @ 1% of total offered value whichever is higher.	Intending quotationer shall not have to pay the cost of quotation documents for the purpose of participating in e-Quotation.	To be supplied within 7 (seven) days from the date of issue of work order.	Planting materials should be true to type & healthy. Must not be a mixture of more than one variety. Well established sufficient roots which are properly secured in earthen ball.

In the event of e-filing, intending quotationer may download the tender documents from the site: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

1. Eligibility Criteria of the Agency/ Bidder:-

- 1.1 The bidder should be a bonafide firm having experience or credential of supply of saplings with Government departments / Undertakings for at least Rs.25 Lakh in last three years. The bidder will have to produce proper documents in support of that.
- 1.2 The bidder should be registered in West Bengal since last 3 (Three) years and must submit 3 (Three) years Trade License copy.
- 1.3 The bidder must have average annual turnover of at least Rupees 30 Lakh during the last 3 (Three) financial years. e.g 2015-16, 2016-17, 2017-18 . Bidder must submit Audited financial statement for the last three 3 (Three) years as stated above.

Proof of all compliances to be attached.

2. **Bidder Earnest Money Deposit:-**

Rs.60,000/- to be deposited at the time of submitting of e-quotation for all the participants/ bidder and the rest amount (1% of the offered value) will be deposited by LI only after opening of Financial Bid.

- 2.1 The prospective bidders are requested to submit valid self attested copy of Income Tax Return, Professional Tax Certificate, Professional Tax Deposit Challan, PAN Card, GST Registration Certificate, Trade License. Voter ID Card/ Pan Card/ Aadhaar Card for self identification of signatory, Income Tax return acknowledgement receipt for latest assessment year to be documented through e-filing.
- 2.2 The rate is to be submitted with duly digitally signed in the <http://wbtenders.gov.in> within date and time as stipulated in NIQ.
- 2.3 The bid shall remain valid for a period not less than 120 days (hundred twenty days) from the last date of submission of financial bid/ sealed bid. If the bidder withdraws the bid during this period of bid validity, his earnest money deposited will be forfeited and the firm will be black listed.
If any tenderer withdraws his offer before acceptance without giving any satisfactory explanation for such withdrawals, he may be disqualified from participating in any future NIT/ NOQ of this office for a minimum period of 3(three) year and suitable action deemed fit will be taken as per quotation clause. Moreover earnest money will be forfeited.
If the last date falls on holidays or on natural calamity, beyond human control, the date shall automatically defer to the next working day.
The accepting authority of MGNREGA Cell, Alipurduar reserves the right to reject any or all the quotation without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tender.
- 2.4 If the goods have not been supplied within the stipulated date of delivery, @ .01% on the contract value for each day delay will be deducted.
- 2.5 Supplier will be bound to replace the saplings within 7 days if the quality is found not as per specification.
- 2.6 8 % security deposit will be deducted from the final bill which will be released at the end of 1 (one) year subject to satisfactory compliance.

Successful quotation will have to produce original GST Registration No. and PAN No. etc. (as applicable) for verification prior to issuance of Work Order and bank details for release of payment.

Technical Bid should contain:-

1. NIQ
2. Credential certificates on a single tender as stated in point 1.1
3. Other documents as mentioned in the eligibility criteria of the Agency/ Bidder.

DATE AND TIME SCHEDULE:

SI No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents.	20.09.2018 at 01.30 P.M.
2	Start of Documents downloading.	20.09.2018 at 01.45 P.M.
3	Start of Bid submission.	20.09.2018 at 03.00 P.M.
4	Last date of Documents downloading.	27.09.2018 at 05.00 P.M.
5	Last date of Bid submission.	27.09.2018 at 05.30 P.M.
6	Date of opening of technical Bid.	28.09.2018 at 12.30 P.M.
7	Date of publication of list for technically qualified Bidders.	To be notified later.
8	Date, time and place for opening of Financial Proposal (Online).	To be notified later.

Location of Critical Event:

BID OPENING	At the Office of the District Programme Co-ordinator, MGNREGA Cell, Alipurduar & District Magistrate, Alipurduar, Pin- 736122.
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Conditional/ Incomplete quotation will not be accepted.

During scrutiny, if it comes to the notice of the Quotation Inviting Authority that the credentials or any other documents is incorrect/ manufactured/ fabricated, that quotation will be out rightly rejected without any prejudice.

Before issuance of the WORK ORDER, the quotation inviting authority may verify the original credential and other documents of the lowest bidder if found necessary. In case if it found that the documents submitted by the lowest bidder is manufactured or false, the work order shall automatically stand cancelled and legal action as per prevailing rules shall be taken.

GENERAL TERMS & CONDITIONS

1. 8% of the bill amount shall be kept as retention money and will be converted to security deposit. This amount will be released along with deposited 1% earnest money after elapse of 12 (twelve months) from the date of supply.
2. All statutory deduction of taxes as applicable as per rule will be deducted from the agency's bill.
3. GST if applicable shall be deemed to have been included in rates quoted by the quotationer.

4. In case the agency fail to supply the material within due date, his security deposit as constituted or earnest money will be forfeited by this office and his work order will be cancelled and the agency will be black listed in participation in tender/ quotation for at least 3 years.

Nem

**District Programme Co-ordinator
MGNREGA, Alipurduar
&
District Magistrate
Alipurduar**

Memo No. 551/17/MGNREGA

Date: - 20/09/2018

Copy Forwarded for information & wide circulation:-

1. The Savadhipati, Zilla Parishad, Alipurduar
2. CA to District Programme Coordinator, Alipurduar
3. PA to Addl. District Programme Coordinator, Alipurduar
4. CA to Sub-Divisional Officer, Alipurduar (Sadar)
5. Office Notice Board, MGNREGA-WB, Alipurduar
6. Office Web Site (www.mgnregaalipurduar.org)
7. The District Project Manager, DEGS, with the request to upload the same in official Website of the District.

Nem

**District Programme Co-ordinator
MGNREGA, Alipurduar
&
District Magistrate
Alipurduar**