

**Government of West Bengal
Panchayats & Rural Development Department
Joint Administrative Building
Block HC, Plot No. -7, Sector -III, Salt Lake City
Kolkata-700 106**

No. 3252-RD/O/NREGA/18M-03/10

Date- 06/07/15

ORDER

The issue of payment of remuneration to the Village Level Entrepreneurs (VLE) engaged at the level of the Gram Panchayats for performing the works relating to data entry in NREGASoft and the State IPPE Portal/ other computerized database was under active consideration of the State Government. Initially the VLEs were used to be paid on the basis of data entry in the portal. The basis of calculation of incentive to the VLEs substantially changed due to the changes in MGNREGA data entry processes. Online reporting and e-FMS made the old system archaic and the State Government, with approval of the State Employment Guarantee Council in it's meeting on 27 April 2015 decided to introduce a minimum guaranteed earning for the VLEs. Irrespective of the quantum of data entered in the portal, every VLE was assured of Rs. 3500.00 per month as his/ her earning. It was decided that the incentive portion of the remuneration to be paid to a VLE would be worked out after thorough examination by a Committee comprising officers in the State Cell and a couple of District Nodal Officers. The Committee has since submitted its recommendations. On the basis of the recommendations of the Committee, the following incentive structure for the VLEs is devised:

- Every VLE will continue to get the minimum of Rs. 3500.00 per month, irrespective of the quantum of data entered into the portal. Some of the data entry jobs are identified, which are mandatory and covered within the minimum monthly guarantee of Rs.3500.00 for which no extra incentive will be given. Following is the list of such fixed job for which no additional incentive is allowed:

A. Data entry job for which no incentive will be provided as this is part of the minimum work to be given for getting the minimum guaranteed wages of Rs.3500.00 per month:

Sl. No	Activity	Sl. No	Activity
1	New Registration	21	Gram Panchayat Profile
2	Edit Registration	22	Work Projection
3	Add Applicant	23	Staff Details Entry
4	Delete Applicant	24	Staff Details Edit, Updation of Aadhaar and Account Information of Staff.
5	Delete Registration	25	Generate Wage List of Rejected Transactions
6	BPL Registration	26	Delete Material Bill
7	Job Card Issue	27	Material List Generation of Rejected Transactions
8	Upload Photo of Registered Household	28	Material List Deletion
9	Edit Demand	29	Generation Of Administrative Expenditure List Of Rejected Transaction
10	Delete Demand	30	Delete Admin List

11	Delete Work Allocation	31	Admin List Edit
12	Scheme Entry	32	Mobile Device Registration
13	Edit Scheme Entry	33	Delete Mobile Device Registration
14	Edit Material Procured	34	Delete Semi-skilled/Skilled worker
15	Cash Book Entry (Administrative Expenditure)	35	Partial Closure of Works
16	Edit Cash Book Entry	36	Update Estimated Output of Scheme
17	Edit Muster Roll Details	37	Edit Entry In Convergence Portal
18	Work Completion	38	Deletion of SCP Entry in Convergence Sub-Portal
19	Work Suspension	39	Edit and Delete of Expenditure in Convergence Sub-Portal
20	Resume Suspended Work	40	Aadhaar /EID Edit

- For the remaining items of data entry, incentive will be paid as per the following table.
- Any new item of data entry, which is not covered within the present incentive structure, will be treated as fixed job and no incentive will be paid for those, till further rates are notified. Following is the list of data entry jobs for which incentive is to be paid as indicated in the table:

SL No.	Activity	Unit for calculation	Rate per data entry
1	Demand Allocation	Per Worker	0.9
2	Work Allocation	Per Worker	0.8
3	Material Procured Detail	Per Bill	1.3
4	Muster Roll Fill Details (Unskilled/Semi-skilled and Skilled)	Per Record	0.9
5	Labour Projection	Per GP	9.75
6	Aadhaar/EID (Collection and Entry)	Per Worker	1.5
7	Update REJECTED(FTO Transaction) A/c details of Applicants	Per Applicant	0.25
8	Wage list Generation Unskilled/Semi-skilled and Skilled	Per Wage list	0.3
9	Add Payment Detail to Wage list & Send of Unskilled/Semi-Skilled and Skilled worker	Per Wage list	0.25
10	Material List Generation	Per Material List	0.3
11	Admin List Generation (From PO Level)	Per Admin List	0.3
12	Post Office/Bank Account Information Entry/Updation/Change	Per Worker	0.6
13	Register Semiskilled/Skilled Worker (including updation and freezing of Semi-skilled and Skilled Worker Account)	Per Worker	1
14	Update Category, FRA	Per Worker	0.45
15	Update Applicants' Disabled Status	Per Worker	0.25
16	Update Applicants' SHG Member Status	Per Worker	0.25
18	SCP Entry In Convergence Portal	Per Package ID	0.8
19	Expenditure Entry in Convergence Sub-Portal	Per Record	0.8
20	Allocation of Stretch for Job Card Holder/Agency	Per Scheme	0.8
21	Survey of Road side Tree Plantation	Per Job Card	0.8

The payment structure for the Village Level Entrepreneurs has been worked out for performing duties in connection with implementation of Mahatma Gandhi NREGA only. If the

Gram Panchayats engage the VLEs for any other work, additional remuneration will have to be given to the incumbent from the administrative expenses of the project/ or from the own fund of the Gram Panchayat.

This order will be effective from 1 July 2015.

This has concurrence of the State Employment Guarantee Council in its meeting on 26 June 2015.

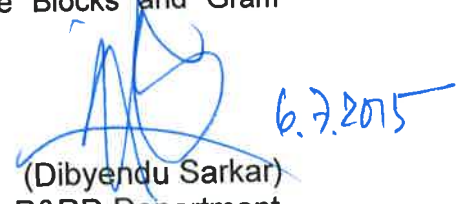


(Dibyendu Sarkar)
Commissioner, P&RD Department

No. 3252/1(21)-RD/O/NREGA/18M-03/10

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Copy Forwarded to the Principal Secretary, GTA/ DM &DPC (All), AEO (Silliguri Mahakuma Parishad) for information. The order may be circulated to all the Blocks and Gram Panchayats.



(Dibyendu Sarkar)
Commissioner, P&RD Department