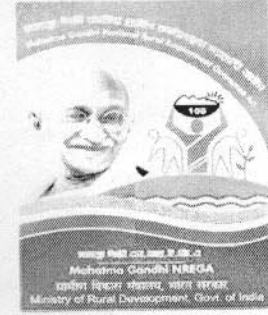


GOVT. OF WEST BENGAL
OFFICE OF THE
D.P.C.,(MGNREGS)
&
DISTRICT MAGISTRATE,
JALPAIGURI
(MGNREGS CELL AT JALPAIGURI ZILLA PARISHAD)
(E-mail: nregsjal@dataone.in, nrega.jal@gmail.com)



Phone : (03561)224826 Fax : (03561)222334 * Help Line: 1800-345-3215 (Toll Free)

Memo No. 492 (13) /MGNREGS

Date: 21-06-2011

To: The PO & BDO
Sadar / Maynaguri / Dhupguri / Rajganj / Malbazar / Matiali / Nagrakata / Falakata / Alipurduar I / Alipurduar II / Kalchini / Kumargram / Madarihat - Birpara Block.

Sub: - Modalities for engaging photographer / agency for Photo - taking under MGNREGS.

Following are the modalities for engaging photographers / agencies for photo-taking purpose at the Block / Gram Panchayat Level.

1. Each photographer / agency is to hand over 02 (Two) photograph (2.5" X 1.5") per household @ ₹ 5/- per photograph for purpose of pasting on Job Card & 3 No. Register.
2. Each photographer / agency is to handover soft version (within 30KB) @ ₹ 1/- per household against photograph per household with the job card number inscribed on it for uploading through MIS.
3. Family photograph is to be ensured per household.
4. Hire charges of camera, conveyance, fooding etc. to the photographers / agencies engaged will not be admissible.

The entire job of photo taking & pasting is to be completed in a time-bound manner. Proper schedule may be prepared for smooth conduction of same at Gram Panchayat level.

Necessary payment will be borne out of the administrative fund available at the District end on receipt of the fund requisition duly forwarded / submitted by the PO & BDO. Before submission of same quality & authenticity of the photograph against the job card number needs to be ensured by the concerned Gram Panchayats & Block.

This is for your kind information & necessary compliance.

6
District Nodal Officer
MGNREGS
Jalpaiguri
Date: 21-06-2011

Memo No. 492 (13)/1(7) /MGNREGS

Copy forwarded for kind information & necessary action to:

1. The CA to DPC & DM, Jalpaiguri.
2. The CA to ADPC & ADM (D), Jalpaiguri.
3. The SDPC & SDO, Sadar / Mal / Alipurduar Sub - Division.
4. The Jt. BDO (HQ) / Coordinator (Social Audit & Grievances), MGNREGS Cell, Jalpaiguri.

6
District Nodal Officer
MGNREGS
Jalpaiguri

o/c

**GOVT. OF WEST BENGAL
OFFICE OF THE
D.P.C.,(MGNREGS)
&
DISTRICT MAGISTRATE,
JALPAIGURI
(MGNREGS CELL AT JALPAIGURI ZILLA PARISHA
(E-mail: nrega.jal@gmail.com; website: www.nregajalpai)**



Phone : (03561)224826 Fax : (03561)222334 * Help Line: 1800-345-3215 (Toll Free)

Date: - 19/10/11

Memo No. 992 (13) /MGNREGS

To: The P.O. & B.D.O.,
Rajganj / Sadar / Maynaguri / Dhupguri / Mal / Matiali / Nagrakata / Falakata/ Madarihat-Birpara / Alipurduar-I / Alipurduar-II /
Kalchini / Kumargram Block.

Sub: Requisition of fund for photo taking.

This is to inform you that the following instructions in the given format regarding requisition of fund for photo taking may kindly be followed and submit to this office, if process is over in due time as per your schedule date:-

1. The Jobcard number should be present on the slate at chest side of the photograph of any household.
2. The Samsad wise photographs have to be sent to the District cell. The Samsad of any household may be find out at the mentioned link present on MIS software:-
For online mode :-(<http://164.100.112.66/Netnrega/indexFrame.aspx> -> MGNREGASearch -> select village name and enter the name of your samsad of your Gram Panchayat
For Offline mode:-(Data entry -> Search the database -> Village Name.)
3. Photo of a household should be saved by the "jobcard number.jpg".
4. The photo size should be strictly less than 30 KB
5. The softcopies of photographs have to be sent to the District cell with the filled requisition
6. Requisition will not be entertained without the filled requisition format given below:-

Block Name:

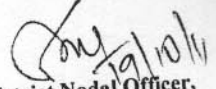
Gram Panchayat Name	Samsad No as per MIS software.									
	Samsad NO: A1		Samsad No A2		Samsad No A3		Samsad No A4		Samsad No A5	
A	No of Jobcad of the househ old in samsad	No of Photo of jobcard of household in samsad	No of Jobcad of the household in samsad	No of Photos of jobcard of household in samsad	No of Jobcad of household in samsad	No of Photo of jobcard of household in samsad	No of Jobcad of household in samsad	No of Photo of jobcard of household in samsad	No of Jobcad of house hold in samsad	No of Photo of jobcard of household in samsad
B										

This is to certify that the conditions on which the fund requisition has to sent have been duly fulfilled and I have exercised following checks carefully and found correct. Hence the following amount may be sanctioned for payment.

Checked and signed by CA

Verified by APO/JPO

Signed by P.O & BDC


 District Nodal Officer,
 MGNREGA-WB
 Jalpaiguri.